

**PROCEEDINGS OF THE BOARD MEETING OF THE  
LAKESHORE TECHNICAL COLLEGE DISTRICT BOARD  
LTC Cleveland, Lakeshore Conference Room  
July 13, 2015**

Board Present: Crowley, Hildebrandt, Kluss, Lukas, Parrish, Vasquez

Board Absent: Chappy, Sheehan

Staff Present: Lanser, Soodsma, Thillman, Dross, Gossen, Zahn, Mirecki, Kotajarvi

Guests Present: Pohlman, Pohlman

**Call to Order**

The meeting of the Lakeshore Technical College District Board was called to order by Chair Nancy Crowley at 3:30 p.m. It was reported that this meeting had been publicized in accordance with requirements of the Wisconsin Open Meeting Law.

**Oath of Office**

In accordance with Section 19.01 of the Wisconsin Statutes, a printed copy of the oath of office was given to James Parrish and Lois Vasquez who were sworn into office by Board Member Nancy Crowley. The document was signed and notarized.

**Public Input**

No public input was provided.

**Connections**

The Board discussed ways in which they connected with the College and the community.

**Approval of Minutes**

IT WAS MOVED BY VICKY HILDEBRANDT AND SECONDED BY ROY KLUSS TO APPROVE THE MINUTES FOR THE JUNE 17, 2015 BOARD MEETING AND THE JUNE 17, 2015 PUBLIC HEARING ON THE PROPOSED ANNUAL PLAN AND BUDGET AS PRESENTED. Motion unanimously carried.

**Organizational Business**

Ms. Crowley declared the meeting open for nominations for the Board officer positions.

IT WAS MOVED BY VICKY HILDEBRANDT AND SECONDED BY JOHN LUKAS TO NOMINATE SHARON CHAPPY FOR LAKESHORE TECHNICAL COLLEGE BOARD CHAIR FOR 2015-16. IT WAS MOVED BY ROY KLUSS AND SECONDED BY VICKY HILDEBRANDT TO CLOSE THE NOMINATIONS AND ELECT SHARON CHAPPY FOR THE LAKESHORE TECHNICAL COLLEGE DISTRICT BOARD CHAIR. Motion unanimously carried.

IT WAS MOVED BY ROY KLUSS AND SECONDED BY NANCY CROWLEY TO NOMINATE JOHN LUKAS FOR LAKESHORE TECHNICAL COLLEGE BOARD VICE-CHAIR FOR 2015-16. IT WAS MOVED BY LOIS VASQUEZ AND SECONDED BY ROY KLUSS TO CLOSE THE NOMINATIONS AND ELECT JOHN LUKAS FOR THE LAKESHORE TECHNICAL COLLEGE DISTRICT BOARD VICE-CHAIR. Motion unanimously carried.

IT WAS MOVED BY JOHN LUKAS AND SECONDED BY VICKY HILDEBRANDT TO NOMINATE ROY KLUSS FOR LAKESHORE TECHNICAL COLLEGE BOARD SECRETARY/TREASURER FOR 2015-16.

IT WAS MOVED BY JAMES PARRISH AND SECONDED BY NANCY CROWLEY TO CLOSE THE NOMINATIONS AND ELECT ROY KLUSS FOR THE LAKESHORE TECHNICAL COLLEGE DISTRICT SECRETARY/TREASURER. Motion unanimously carried.

A discussion was held regarding publication of legal notices and minutes and the associated costs. IT WAS MOVED BY JOHN LUKAS AND SECONDED BY ROY KLUSS TO DESIGNATE THE HERALD TIMES REPORTER AS THE OFFICIAL NEWSPAPER FOR 2015-16. Motion unanimously carried.

IT WAS MOVED BY JOHN LUKAS AND SECONDED BY ROY KLUSS TO APPROVE THAT THE LAKESHORE TECHNICAL COLLEGE DISTRICT BOARD PURCHASE NEW SIGNATURE PLATES FOR BOARD OFFICERS AS NECESSARY AND CONTINUE USE OF CURRENT PLATES UNTIL THE NEW PLATES ARRIVE. Motion unanimously carried.

**Board Representation**

The following assignments were made to represent Lakeshore Technical College at tax incremental financing joint finance review board meeting(s) for 2015-16.

<b>Tax Incremental Financing Assignments</b>	
<i>City/Town/Village</i>	<i>Board Member</i>
Cascade	James Parrish
Cleveland	Vicky Hildebrandt
Howards Grove	Roy Kluss, Sharon Chappy
Kellnersville	Lois Vasquez
Kiel, Elkhart Lake	Vicky Hildebrandt
Manitowoc, Two Rivers	John Lukas, Don Pohlman
Mishicot	John Lukas
Plymouth	Sharon Chappy
Oostburg	James Parrish
St. Nazianz, Valders	Nancy Crowley
Sheboygan, Sheboygan Falls	Jim Parrish, Roy Kluss, Joe Sheehan
Whitelaw	Nancy Crowley, Lois Vasquez

The following assignments were made to represent LTC on the Wisconsin Technical College District Boards Association standing committees for 2015-16.

<b>WTC District Boards Association Standing Committee Assignments</b>	
Delegate to the Board of Directors	Victoria Hildebrandt
Legislative	Don Pohlman
Human Resources	John Lukas, Joe Sheehan
Program	Victoria Hildebrandt, Lois Vasquez
Marketing/Public Relations and Awards	Roy Kluss
Interdistrict/Interagency Cooperation	Sharon Chappy, Nancy Crowley
Bylaws, Policies and Procedures	James Parrish

The following assignments were made to contact district legislators as needed in 2015-16.

<i>Legislative Contacts</i>	
Sen. Devin LeMahieu	James Parrish, Don Pohlman
Rep. Paul Tittle	John Lukas, Nancy Crowley
Rep. Terry Katsma	Sharon Chappy, Don Pohlman
Rep. Tyler Vorpapel	Sharon Chappy, Vicky Hildebrandt
Sen Frank Lasee	Vicky Hildebrandt, John Lukas
Rep. Andre Jacque	Lois Vasquez, John Lukas, Nancy Crowley
Rep. Jesse Kremer	Joe Sheehan, Roy Kluss, Vicky Hildebrandt

**Board Policy Review Schedule**

Board members signed up to review board policies as outlined on the Board Policy Review Schedule.

**Board Outreach and Tour Schedule**

Board members signed up to complete board outreach as outlined on the Board Outreach and Tour Schedule.

**Information/Discussion**

Dr. Lanser reported on his recent activities and gave an operational report.

**Other Business**

Agenda items for the August 19, 2015 Board meeting were discussed.

**Adjourn**

IT WAS MOVED BY JAMES PARRISH AND SECONDED BY JOHN LUKAS TO ADJOURN. The motion was unanimously carried and the meeting was adjourned at 4:53 pm.

Respectfully submitted,

Roy Kluss  
Secretary/Treasurer